



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

March 01, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

24 March 1, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**ADOPT, ADVERTISE, AND AWARD CONSTRUCTION CONTRACT
QUARTZ HILL ELEMENTARY SCHOOL
TRAFFIC IMPROVEMENTS
IN THE CITY OF LANCASTER AND IN THE
UNINCORPORATED COMMUNITY OF QUARTZ HILL
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

This action is to approve and advertise the Quartz Hill Elementary School Traffic Improvements project in the City of Lancaster and in the unincorporated community of Quartz Hill, find that the installation of a Class II bicycle lane for this project is within the scope of the 2012 County of Los Angeles Bicycle Master Plan Final Program Environmental Impact Report, find that the roadway resurfacing and reconstruction portion of the project is categorically exempt from the provisions of the California Environmental Quality Act, adopt the plans and specifications, authorize the Director of Public Works or her designee to award and execute a construction contract with the responsible contractor with the lowest responsive bid, and delegate certain responsibilities to the Director or her designee to carry out this project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the installation of a Class II bicycle lane for this project is within the scope of the 2012 County of Los Angeles Bicycle Master Plan Final Program Environmental Impact Report.
2. Find that the roadway resurfacing and reconstruction portion of the project is categorically exempt from the provisions of the California Environmental Quality Act.

BIDS: March 29, 2016 at 11:00 a.m.

3. Approve and advertise the project and adopt the plans and specifications that are on file in the Construction Division of the Department of Public Works for roadway improvements and installation of bicycle lanes, at an estimated construction contract cost between \$550,000 and \$775,000.
4. Instruct the Acting Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement, and which are to be received before 11 a.m. on March 29, 2016, in accordance with the Notice Inviting Bids.
5. Authorize the Director of Public Works or her designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
6. Authorize the Director of Public Works or her designee to award and execute a construction contract with the responsible contractor with the lowest responsive bid within the estimated cost range.
7. Delegate to the Director of Public Works or her designee the following authority in connection with this contract: (1) approve and execute change orders within the same monetary limits delegated to the Director of Public Works under Section 2.18.050 of the Los Angeles County Code relative to the construction of County buildings; (2) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code Sections 4100 et seq. and 5100 et seq., respectively; (3) accept the project upon its final completion; (4) release retention money withheld consistent with the requirements of State Public Contract Code Sections 7107 and 9203; and (5) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code Section 4104.5.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is for the Board to approve and advertise the project, adopt the plans and specifications, authorize the Director of Public Works or her designee to award and execute a construction contract with the responsible contractor with the lowest responsive bid, and delegate certain responsibilities to the Director or her designee to carry out this project.

The project limits are as follows:

- Avenue M-4, from 50th Street West to east of 45th Street West.
- 55th Street West, from West Avenue M/Columbia Way to West Avenue M2.
- 55th Street West, from south of Avenue M-4 to Avenue M-6.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Integrated Services Delivery (Goal 3). The recommended actions will help achieve these goals by providing improved roadway and bikeway facilities for the traveling public, cyclists, and pedestrians, which will benefit the City and community.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$550,000 to \$775,000. The total project cost is estimated to be \$1,600,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, consultant services, survey, right of way and utility clearances, materials testing, inspection, contract administration, change order contingency, and other County of Los Angeles services. See the enclosed table for the jurisdictional shares of the project cost.

This project will be administered utilizing State transportation grant funding under the Safe Routes to School Program under existing County/State Agreement No. 77276. Under this program, the maximum eligible project cost amount of \$200,000 will be financed using the State grant.

A portion of the project is in the City of Lancaster. The City will finance its jurisdictional share of the project cost, estimated to be \$81,000, under a City Service Request.

Financing for this project is included in the Fifth Supervisorial District's Transportation Improvement Program in the Road Fund Fiscal Year 2015-16 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project is part of the Department of Public Works' ongoing highway construction program. It will be advertised in accordance with Section 20392 of the State Public Contract Code.

This project is to be completed in 70 working days. It is anticipated the work will start in June 2016 and be completed in September 2016.

Delegating to the Director or her designee the authority to award and execute this construction contract will facilitate the start of construction beginning June 2016 in order to coincide with the Westside Union School District's summer vacation. It will also allow for an expedited schedule to accommodate strong community support to construct the project in the summer of 2016.

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The award of the contract will be in full compliance with Federal, State, and County regulations. The project specifications contain provisions requiring the contractor to comply with terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; the Los Angeles County's Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making an award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

ENVIRONMENTAL DOCUMENTATION

The roadway resurfacing and reconstruction portion of the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Sections 15301(c) and (f) and 15303(e) of the CEQA Guidelines; and Class 1(x) Subsections 4, 5, 14, 16, 20, and 23 and Class 3(h) of the Environmental Document Reporting Procedures and Guidelines previously adopted by the Board. These exemptions provide for modification of existing traffic signal system, installation of new traffic signal system, reconstruction of drainage structure (culvert) in place, sidewalk construction, construction of new curb and gutter, pavement widening on uncurbed roadway within existing road right of way, construction of retaining wall less than five feet high, and maintenance of existing roadway facilities.

On February 28, 2012, Agenda Item 7, the Board certified that the Final Program Environmental Impact Report for the 2012 County of Los Angeles Bicycle Master Plan was in compliance with the CEQA Guidelines and that it reviewed and considered the information presented within the Final Program Environmental Impact Report before it approved the 2012 County Bicycle Master Plan; found that the Final Program Environmental Impact Report reflected the independent judgment and analysis of the County; determined that the significant adverse effect of the projects included in the 2012 County Bicycle Master Plan have been reduced to an acceptable level as outlined in the Findings of Fact; adopted the mitigation monitoring and reporting program and made a finding pursuant to Public Resources Code Section 21081.6 that the mitigation monitoring and reporting program was adequately designed to ensure compliance with the mitigation measures during the 2012 County Bicycle Master Plan implementation.

On March 13, 2012, Agenda Item 29, the Board adopted the 2012 County Bicycle Master Plan to replace the 1975 Master Plan of Bikeways. The installation of a Class II bicycle lane on 55th Street West between Avenue L and Avenue M8 was considered in the Final Program Environmental Impact Report for the 2012 County Bicycle Master Plan.

A one-time fee of \$2,919 was paid on March 2, 2012, at the filing of the first Notice of Determination for the Final Program Environmental Impact Report certification. In accordance with Title 14, Section 753.5(e)(3) of the California Code of Regulations, only one fee is required when an existing certified

Environmental Impact Report is used for multiple project approvals that would result in no additional effect to fish and wildlife. Upon the Board's approval of the Quartz Hill Elementary School Traffic Improvements project, Public Works will file a Notice of Determination in accordance with 21152(a) of the Public Resources Code and pay the required processing fee in the amount of \$75.

CONTRACTING PROCESS

This project will be contracted on an open-competitive bid basis. An award by the Director or her designee will be made upon review of the bids meeting the criteria established by the Board and the State Public Contract Code.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Us" and Public Works' "Contract Opportunities" websites for upcoming bids.

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business to maximize outreach.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by providing improved roadway facilities for the traveling public, thereby benefiting the City and community.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,



GAIL FARBER

Director

GF:JTS:vr

Enclosures

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office
Internal Services Department (Countywide
Contract Compliance)

**QUARTZ HILL ELEMENTARY SCHOOL
TRAFFIC IMPROVEMENTS
IN THE CITY OF LANCASTER AND IN THE
UNINCORPORATED COMMUNITY OF QUARTZ HILL
(SUPERVISORIAL DISTRICT 5)**

PROJECT ID NO. RDC0015863

JURISDICTIONAL SHARES OF THE PROJECT COST

PROJECT FUNDING			
Jurisdiction	Project Cost	State Grant	Local Share
County	\$1,519,000	\$182,000	\$1,337,000
Lancaster	\$ 81,000	\$ 18,000	\$ 63,000
TOTAL	\$1,600,000	\$200,000	\$1,400,000